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The Essential

The defined objectives

- Become familiar with the main environment of the platform AreYouNet regarding online survey.
- Gain knowledge and control the key operational functionalities of the online survey for an optimal use of the platform AreYouNet.

Performance indicators
In 2022, 43 trainees benefited from at least one of our training courses, with an average satisfaction score of 9.3/10.

Teaching method
The training alternates theoritical presentations, concrete examples and active participation of the trainee.

Monitoring methods and results assessment system:
- Continuous formative evaluation
- Learning exercices

Public and no mandatory pre-requisite to follow the training plan

Terms and trigger
The validation of the registration is effective by return of the signed quote.
The training session can be organized within a week from the signed quote.

Accessibility for people with disabilities
Our training courses are accessible to everyone. You can contact us via email **formation@odity.fr** to consult us about your specific needs specially related to a disability situation.

Modalities
- **Duration (session):** 1 day
Options:
• A full day of face-to-face training from 9:30 am to 12:30 pm and 1:30 pm to 4:30 pm
• 2 half-days remotely from 9:30 am to 12:30 pm

- **Location:** face-to-face training session takes place at the client's premises. The complete address must be validated with the training Department beforehand.
- **Number of trainees:** 5 maxima (per session).

Charges: 1200 euros excluding tax.

Trainer
Sizar Mani

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Material required
One PC per trainee
An Internet connection
A projection screen

Training materials
Training support as a link sent via email.

Contact
Training Department by email **formation@odity.fr**

Training content

Foreword
Presentation of Odity Technology (software, Services, …)
Presentation of trainer
Presentation of trainees / needs and expectations regarding platform AreYouNet (online surveys)

1. Introduction
The phases of a survey
The subscriber page
Presentation of menus

2. Creating a new survey
Online survey and profiled survey
The display properties of a survey
The script of survey
The script editor
The elements selector
Tables of reference
The formulas (wizard)
Filters and display conditions
Testing the survey
The questionnaire export (script)

3. Graphic theme
Creation of multimedia elements
Importing into the Multimedia library
Create a graphic theme
Duplicate a graphic theme
Apply the graphic theme to a survey

4. Alerts
Alert on questionnaire answered
Alert on answer to a question
Alert on number of questionnaires collected

5. Quotas
Single quotas
Crosed quotas

6. Publication
The different distribution modes
The free access publication
The FTP email send publication
Configuring the email
Sending a test email

7. Results
Publication statistics
Results summary
Frequencies table & cross tabulations
Questionnaires
Reprocessing
Sub-populations
Raw results
Reports